

Executive Director, Tennessee Technology Access Program**Tennessee Department of Human Services
Division of Rehabilitation Services**

The Tennessee Department of Human Services, Division of Rehabilitation Services is currently accepting resumes for the Executive Director of the Tennessee Technology Access Program (TTAP). The Executive Director serves as a strong leader who will provide day-to-day administrative oversight in the operation of the Tennessee Technology Access Program as well as provide leadership and consultation about assistive technology services provided by the Vocational Rehabilitation Services Program including complex vehicle modifications.

The Executive Director reports to the Director of Operations for the Division and is an integral part of the Division's leadership team. This position provides leadership, oversight and direction of the intentional planning for TTAP including goal development and strategic objectives in collaboration with an 18 member Advisory Council for the provision of assistive technology to all Tennesseans in accordance within the requirements of the federal program's guidelines.

Minimum Requirements:

- Bachelor's Degree in engineering, science OR a Human Services field with an emphasis on assistive or rehabilitation technology
- Two years of experience successfully leading and supervising other professionals
- Prior experience managing budgets, contracts and development of program policies
- Prior experience with managing compliance with a wide range of federal regulations and related statutes and rules.

Preferred Qualifications:

- Assistive Technology Professional Certification (ATP)
- Experience shaping, developing and implementing client service policies to comply with federal and state, laws, policies and regulations
- Bachelor's Degree in Rehabilitation or Biomedical Engineering
- Knowledge of the federal Workforce Innovation & Opportunity Act (WIOA)

The Executive Director will be required to travel statewide as needed with an office located in downtown Nashville, Tennessee.

Salary: Commensurate with qualifications

How to Apply:

Submit your letter of interest and resume detailing your experience in meeting the above requirements for the Executive Director of the Tennessee Technology Access Program position to:

Department of Human Services
Citizen's Plaza Building
400 Deaderick Street
ATT: Gina Burnett
Nashville, Tennessee 27243

You may email your resume:
Gina.Burnett@tn.gov

Deadline for submission:
December 31, 2015